

Everyone, Everyday project planning template

Group members	
Project task	
When is the project due?	
What do we already know?	
What do we need to find out? How will we do this?	
What steps will we take to complete our project? (Include responsible roles for each group member).	

Finish	49	48	47	46
41	42	43	44	45
40	39	38	37	36
31	32	33	34	35
30	29	28	27	26
21	22	23	24	25
20	19	18	17	16
11	12	13	14	15
10	9	8	7	6
Start	2	3	4	5